

Sts. John and Paul

Drop off and Pick Up Guidelines

2023-2024

General Guidelines: The safety of the community is a priority. As always, we ask for your patience and kindness when driving on the property. For safety and crowd control concerns due to our increased enrollment, parents will not be permitted in the school for drop off or pick up.

- For kiss and drop, have the child's backpack with them. If you need to open a trunk or get out – park your car and walk them to the doors.
- The Lower Parking lot will be open for parking. The Upper Parking lot is reserved for the staff and for Church use. You are required to use actual parking spaces. Do not block other cars or drive-through areas. If no spaces are available, please park off the premises.

First two days: PreK and Kindergarten – September 7 and 8

Drop Off:

Kindergarten: Will enter the doors marked Church School in the upper lot, between 8:05 and 8:20. Siblings will go to their respective doors. The teachers will reach out with more instructions regarding the first week of school.

PreK: Will arrive no earlier than 8:30 and will enter the doors marked Church School in the upper lot. The teachers will reach out with more instructions regarding the first week of school.

General Procedures ~ for the year

Arrive between 8:05 and 8:20, at their specific doors and proceeding to their classrooms. They proceed to their classrooms to check in. Students unpack and prepare for the day. *At 8:20 prayers and assembly will begin in the gym, students arriving after 8:25 will go directly to the gym and will be recorded as a late arrival.*

- Grades K to 3 plus PreK with siblings ~ Main School Entrance
- Grade 4 ~ Doors to the right of the front Church steps on Weaver Street ramp
- Grades 5 to 8 ~ Middle School doors.
- PreK ~ Church School doors at 8:30!

Pick Up:

Church and School door ~ PreK at 2:30!

Main Entrance pick up ~ PreK with siblings, Kindergarten to Grade 3

Grade 4 ~ Doors to the right of the front Church steps on Weaver Street ramp

Middle School doors ~ Grades 5 and 6 pick up and self-dismissals plus Grades 7 and 8 pick up

Science doors ~ Grades 7 and 8 self-dismissal ONLY

Pick up coming up Heather Lane ~ please be aware of blocking the driveway for the PreK dismissal at 2:30. The chain at the ramp to the Main School Entrance will not be opened until 2:50. Dismissal is at 3:00 pm! No one should be idling on the property. It is a town ordinance around school buildings.

Another item to note for pick up; the side door to the gym will not be used for those walking up to pick up. When facing the Main School Entrance please stand to the right in a line. Your child will be called to come out.

FIRST WEEK:

If you wish to drop off school supplies before the first day of school, bring them to the Main School Entrance on Tuesday, September 5 marked with your child's name and class.

*Drop Off - Pick Up
Sts. John & Paul School
2023-2024
Larchmont, NY*

